



11220 Pagemill Road Dallas, Texas 75243  
Phone 972-699-0100 Fax 972-699-0155 Toll Free Fax 888-756-4544

## Sales Tax & Credit Application

### BUSINESS INFORMATION

Legal Name of Business \_\_\_\_\_

Doing Business As \_\_\_\_\_

Billing Address \_\_\_\_\_

Shipping Address \_\_\_\_\_

Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_

Website \_\_\_\_\_ Email \_\_\_\_\_

Legal Structure \_\_\_\_\_ Corporation Partnership  Proprietorship

Number of locations \_\_\_\_\_ Annual Sales \_\_\_\_\_ Yrs. In Bus. \_\_\_\_\_

### PERSONAL INFORMATION

Owner's Name \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_

Officer's Name & Title \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_

Officer's Name & Title \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_

Type of Business \_\_\_\_\_

### CREDIT REFERENCES

Please indicate below at least three vendors and related account numbers with whom you have open credit:

VENDOR

ACCOUNT #

PHONE #

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Texas Sales and Use Tax Resale Certificate

Name of purchaser, firm or agency as shown on permit	Phone (Area code and number)		
Address (Street & number, P.O. Box or Route number)			
City, State, ZIP code			
Texas Sales and Use Tax Permit Number (must contain 11 digits)			
<table style="width:100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 100px; height: 20px;"></td> </tr> </table>			
Out-of-state retailer's registration number or Federal Taxpayers Registry (RFC) number for retailers based in Mexico			
<table style="width:100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 250px; height: 20px;"></td> <td style="padding-left: 20px;">(Retailers based in Mexico must also provide a copy of their Mexico registration form to the seller.)</td> </tr> </table>			(Retailers based in Mexico must also provide a copy of their Mexico registration form to the seller.)
	(Retailers based in Mexico must also provide a copy of their Mexico registration form to the seller.)		

I, the purchaser named above, claim the right to make a non-taxable purchase (for resale of the taxable items described below or on the attached order or invoice) from:

Seller: \_\_\_\_\_

Street address: \_\_\_\_\_

City, State, ZIP code: \_\_\_\_\_

Description of items to be purchased on the attached order or invoice:


Description of the type of business activity generally engaged in or type of items normally sold by the purchaser:

The taxable items described above, or on the attached order or invoice, will be resold, rented or leased by me within the geographical limits of the United States of America, its territories and possessions or within the geographical limits of the United Mexican States, in their present form or attached to other taxable items to be sold.

I understand that if I make any use of the items other than retention, demonstration or display while holding them for sale, lease or rental, I must pay sales tax on the items at the time of use based upon either the purchase price or the fair market rental value for the period of time used.

*I understand that it is a criminal offense to give a resale certificate to the seller for taxable items that I know, at the time of purchase, are purchased for use rather than for the purpose of resale, lease or rental, and depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree.*

	Title	Date
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